

# SALEM CO BD FOR VOC EDUC.-03304640 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	SALEM CO BD FOR VOC EDUC.-03304640	126	03/15/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lea Berry 03/16/2023 12:10 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Roland Carter 03/03/2023 07:38 PM				
	The student was determined to be free on 2/20/23 . We failed to submit original documentation stating the student was homeless which made him free.				
	Corrective Action Plan: Rejected by Lea Berry 03/01/2023 02:38 PM				
	Do you mean the student was deemed free on 2/20/23?				
<b>Corrective Action History</b>	Corrective Action Plan: Submitted by Roland Carter 02/27/2023 05:20 PM				
	The students guardian was contacted and the student was determined free on 3/20/23.				
	Flagged by Lea Berry 02/14/2023 07:52 PM				
Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.					
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	SALEM CO BD FOR VOC EDUC.-03304640	803	03/15/2023	CAP Accepted

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<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Lea Berry 03/01/2023 02:48 PM</p> <p>CAP Accepted</p> <p>Corrective Action Plan: Submitted by Roland Carter 02/27/2023 05:22 PM</p> <p>The staff has completed the civil rights training located in Snears on 2/16/23 and is located in their files.</p> <p>Flagged by Lea Berry 02/14/2023 07:57 PM</p> <p>SFAs must have a procedure for receiving and processing complaints alleging discrimination in the school meal programs. Complaints can be verbal or written.. The USDA Program Discrimination Complaint Form (#148) can be used and is available on the Department Of Agriculture web site at: <a href="http://www.nj.gov/agriculture/applic/forms/#5">www.nj.gov/agriculture/applic/forms/#5</a>. Civil rights complaints can either be sent to the New Jersey Division of Food and Nutrition which is turn will forward the complaint to the Civil Rights Division of the Regional USDA Food and Nutrition Services Office. Complaints can also be sent directly to the U.S. Department of Agriculture by (1) mail: Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: <a href="mailto:program.intake@usda.gov">program.intake@usda.gov</a>.</p> <p>There was not a complaint of discrimination , however the SFA must know to use form 148 and forward to FNS or USDA. Please describe the procedure that will be taken if necessary.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	SALEM CO BD FOR VOC EDUC.-03304640	806	03/15/2023	CAP Accepted
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Lea Berry 03/01/2023 02:49 PM</p> <p>CAP Accepted</p> <p>Corrective Action Plan: Submitted by Roland Carter 02/27/2023 05:14 PM</p> <p>The staff has completed the civil rights training from the Snears website and is located in their files as of 2/16.</p> <p>Flagged by Lea Berry 02/14/2023 03:01 PM</p> <p>Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CAREER & TECHNICAL HS-2014	402	03/15/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Lea Berry 03/01/2023 02:58 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Roland Carter 02/27/2023 05:11 PM</p> <p>There is a second 1/2 cup of vegetables that is added to the student line daily.</p>				
	<p>Flagged by Lea Berry 03/01/2023 02:58 PM</p> <p>Portion sizes offered for each required lunch component must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. To determine the creditable amount for each menu item's contribution to the meal pattern, refer to the following resources: Child Nutrition (CN) Labels, Signed Manufacturers Product Formulation Statements, USDA Food Buying Guide, Whole Grain Rich (WGR) Resource, USDA Foods Information Sheets.</p> <p>On day of review a half a cup of broccoli was being given out to students. 1 cup is the meal pattern. If you offer more than one vegetable per day, you can give half cup portions as long as you let the students know they can take two by having signage. If only offering one vegetable, it should be in the one cup portion to meet meal pattern.</p> <p>Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Offer vs Serve - Day of Review</p>	<p>Offer vs Serve - Day of Review (On-Site Assessment Tool - Site) (500H)</p>	<p>CAREER &amp; TECHNICAL HS-2014</p>	<p>500</p>	<p>03/15/2023</p>	<p>CAP Accepted</p>

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<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Lea Berry 03/01/2023 02:57 PM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Roland Carter 02/27/2023 05:16 PM The students are choosing their fruit from the serving line and not automatically being placed on their trays starting 2/15/23.</p>				
	<p>Flagged by Lea Berry 02/14/2023 03:01 PM</p>				
	<p>At lunch, under offer versus serve, all 5 required meal components must be offered to students in minimum required quantities. Students must take a minimum of 3 food components in the required portion size. One component selected must be at least ½ cup fruit and/or vegetable.</p>				
	<p>On day of review, the broccoli being served was a half cup. Only one vegetable was offered. Must offer 1 cup of vegetable to meet the meal pattern. You can offer a one cup portion of one vegetable or offer two vegetables in the half cup portions. Also, it is mandatory to have offer versus serve at High Schools. The students should have a choice if they want a fruit or a vegetable. On day of review the fruit and vegetables were being put on the tray.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Smart Snacks in School</p>	<p>Smart Snacks in School (On-Site Assessment Tool - Site) (1104H)</p>	<p>CAREER &amp; TECHNICAL HS-2014</p>	<p>1104</p>	<p>03/15/2023</p>	<p>CAP Accepted</p>
<p><b>Corrective Action History</b></p>	<p>Corrective Action Plan: Accepted by Lea Berry 03/01/2023 02:59 PM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Roland Carter 02/27/2023 05:09 PM The TGI Friday chips that were in the vending machine were removed and replaced with whole grain Doritos on 2/22/23</p>				
	<p>Flagged by Lea Berry 02/14/2023 02:52 PM</p>				
	<p>The TGI Fridays bacon and cheddar cheese chips are not smart snack compliant. Please remove from the vending machines.</p>				
	<p>Please provide a date that this was corrected.</p>				

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**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged